

NEIGHBOURHOOD PLAN: BITTESWELL
ADVISORY COMMITTEE MEETING MINUTES
1ST OCTOBER VIA ZOOM VIRTUALLY

Present

Russell Grant (Acting Chair), Helen Denton-Stacey-Clerk, Julia Pearson, Margaret Foster (BPC), Phil Bowden, Gary Kirk.

Apologies

John Allsopp (Chair), Ian Morris, Maggie Osborne.

2020-01. Welcomes and apologies

Recorded.

2020-02. Declarations of Interest

No declarations to record.

2020-03. Minutes of previous meeting

Minutes of previous meeting not taken by group as Clerk on holiday.

2020-04. Draft NP Discussion

Foreword created by G. Kirk, **Action:** To check that John is happy to sign off.

Pages 5-10 Area's, Planning Context, Questionnaire & Vision. Group is to look at graph's & add commentary. Gary to provide suggested analysis so it can be collated to add to draft. Russell raised the point of looking to increase the opportunity for more employment development. Gary explained the policy is written to enhance wanted development in a positive way & offers a form of protection.

Pages 10-11 is fairly general & linked to emerging policies in the Neighbourhood Plan. Russell feels the statement of protecting the parish from being submersed is key & needs highlighting. Margaret feels it is vital to be forefront of paragraph. **Action:** Gary to move to start of page to highlight & strengthen.

Page 12 The statement needs to read "affordable homes for older & younger residents. **Action:** Gary to amend.

Page 13 Gary advised that the HDC target has doubled to double due to housing need & that is something the group need to be aware of.

Page 14 Residential Allocations

This goes through the process for securing allocations. Russell advised there was previously 3 sites & asked why now 2 sites, group discussed this was due to applications being approved on the middle site, removing this from the Plan.

Landowners were contacted based on the interest expressed to HDC on the SHLAA, this was to inform of commencement of Bitteswell's Neighbourhood Plan only.

Action: Clerk is to speak to Derek Doran to obtain the details of the 2 landowners identified for sites to advise that their sites will be recommended on plan. **Action:** To write to the landowners whose land will not be included to notify. These letters will be sent within 1 week.

Page 16 Limits to Development

The context is that there is not a limit as this fell away when the new local plan came in & now is the opportunity to set the limits & allocated sites.

Margaret feels the school field needs to be included as needs protection. Gary explained land outside of the limits is protected automatically.

Windfall Sites

Action: Gary is to add limits & see feedback from consultation.

Design Guide a lot of work has been carried out, however Gary cannot see how it fits with policy, **Action:** He is going to rework to merge both in a structured way.

Environment

Early in the policy is setting the context & designations that exist, this includes the inventory & local green spaces

Green space

Action: Maggie to undertake up to date photos & send to Gary.

Gary explained that important open space is a different form of protection, they are special due to the services they provide. Policy states development is not allowed unless those spaces are relocated.

Margaret would like to thank Jen Chapman on behalf of the group for her time and vast work carried out on the inventories, her input has been invaluable. Especially as she is not part of the group & volunteered her time greatly.

Page 31 Sites of historical significance.

John had asked if anyone would like to add. **Action:** For group to add if they feel more are to be included.

Page 32 Local listed buildings

This is the opportunity to add to the list, this normally involves contacting the owner & processing together. **Action:** Group to add buildings if they feel necessary.

Two buildings are identified by Leicestershire County Council's local historic records list.

Page 37 Views

A lot of the area is protected by the area of separation set by HDC. **Action:** Margaret & Maggie to collate photos with description, direction & mark on map. These are to be public views only.

Page 40 Footpaths

Gary asked if the group would like to promote new footpaths linking the proposed developments to the village. **Action:** Group to advise on these.

Page 46 Business & Employment

Gary collated the information from the census data. He feels it is important to promote the policy, within the limits to development, EG; small scale leisure, he would like 2 or 3 volunteers to help collate this section. Russell volunteered. **Action:** Russell to contact Nigel & ask for his help also.

Action: Julia is to create a paragraph on the school with details of capacity, grading, space & background. Gary advised to look at policy to see if helpful to paragraph.

2020-05. Project Timescale

Action: Gary to create a revised timescale & distribute to group.

The group confirmed there was nothing more to add to the topics discussed.

2020-06. Any other business

None.

2020-07. Date of future meeting

Theme group meeting Wednesday 4th November via Zoom at 7:30pm

Meeting closed 21:39PM

Recap on actions to be undertaken with a timescale of two weeks so deadline will be 15th October 2020.

- 1) John to check foreword & sign off.
- 2) Phil to add commentary to graph's from questionnaire.
- 3) Gary to collate received analysis from questionnaires. Phil & John to check if they have questionnaire responses on one document, to be attached as appendix.
- 4) Gary to amend statement on page 10-11.
- 5) Gary to amend paragraph on page 12.
- 6) Clerk to write to the two landowners advising of suitability of sites & non successful landowners.
- 7) Gary to add limits to windfall sites based on consultation feedback.
- 8) Gary to rework design guide & policy to merge.
- 9) Maggie to provide up to date images of green spaces to Gary.
- 10) Group to provide any additional sites of historical interest.
- 11) Group to add any additional local listed buildings.
- 12) Margaret & Maggie to provide photo's & details of public views.
- 13) Group to decide on promotion of new footpaths.
- 14) Russell to contact Nigel & provide help to Gary on the Business, employment, community & transport policy.
- 15) Julia to create school paragraph.
- 16) Clerk to circulate minutes within 24 hours.
- 17) Gary to create revised timescale & distribute.