

Minutes of the Meeting of Bitteswell with Bittesby Parish Council Held on Thursday 19th April 2018 at 7.00pm in Bitteswell Village Hall

Present: Cllr Chris Faircliffe (Chair), Cllr Margaret Foster, Cllr Flint, Clerk Cathy Walsh, District/County Cllr Rosita Page and 2 member(s) of the public.

1. To receive any apologies for absence

Cllr Grimwood.

2. To receive Declarations of Member's Interests

None.

3. To approve the minutes of the meeting held on 15.02.18

Resolved: To approve the minutes as a true record of proceedings.

4. To consider any matters arising from the minutes of the meeting held on 15.02.18

4.1. The 40mph Speed Sign on Ashby Lane

The missing 40mph road sign on Ashby Lane (on the approach from Ashby Parva) was reported to Leicestershire County Council (LCC) Highways on 20.11.17. Highways has confirmed repair work is due to commence on 16.05.18.

4.2. Snow Warden

The clerk made enquiries regarding the procedure for appointing a Snow Warden.

Matthew Reedman, Highway Service Delivery Manager at LCC is happy to come out to talk to the Parish Council (PC).

Action: The clerk to arrange a time with Matthew Reedman and Cllr Faircliffe.

4.3. Draft Leicester & Leicestershire Strategic Growth Plan Consultation

The deadline to respond has been extended until 10.05.18.

4.4. 17/02152/OUT | Outline application for the erection of 8 dwellings on land at Ashby Lane

HDC has received amended plans and additional information for the above proposal. The PC would like a hard copy of the amendments. It was also raised that there does not appear to be any plans in the proposal to reduce the speed limit on Ashby Lane to 30mph if the houses are built. **Action:** Clerk to contact HDC.

5. To note any comments or matters raised by residents

The sewer system in the village

Concerns were raised regarding the village sewer system. A blocked sewer has caused raw sewage to contaminate a resident's farmland. Other occurrences of raw sewage contaminating properties in Bitteswell have been reported. The sewage system in the village is old and inadequate. The PC will contact Severn Trent Water (STW) to raise its concerns.

Action: The clerk.

Mobile Vehicle Activated Speed (MVAS) Camera

The MVAS has been installed on Ashby Lane.

6. To note any matters raised by the District/County Councillor

Cllr Rosita Page updated the PC on current issues in the district

7. Financial Matters

7.1. Accounts for payment

Payee	Description	Totals
E.On	Electricity consumption 01.01.18 to 31.03.18	£696.74
2commune Ltd	Website, email a/c and domain name	£360.00
E.On	Streetlighting maintenance quarter end 31.03.18	£174.84
Cathy Walsh	April's salary and allowances	£439.94
LRALC	NALC & LRALC Membership 01.04.18 to 31.03.19	£189.12
Mark Osborne	Grass cutting February 2018	£100.00
Total		£1,960.64

7.2. Bank Reconciliation and Receipts & Payments Summary to 13.04.18

Opening Balance	1-Apr-18	£27,970.55
Receipts to	13-Apr-18	£5,665.50
Payments to	13-Apr-18	-£1,860.64
Closing Balance	13-Apr-18	£31,775.41

The balance carried forward is represented by these funds

Current Account	£6,647.28	
Business Reserve account	£26,988.77	
Add income received but not yet cleared	£0.00	
Less payments made but not yet presented	-£1,860.64	
Bank Reconciliation to	13-Apr-18	£31,775.41

7.3. To approve the Accounts & Financial Statement for the year ended 31.03.18

Resolved: To approve.

8. To consider the cost of printing documents issued by HDC (e.g. Consultations)

The PC has been corresponding with HDC to express their dissatisfaction with HDC's failure to supply sufficient hard copies and supporting documents. The PC is waiting for a reply to its letter dated 08.03.18.

Action: The clerk to chase up.

9. White Cottage – Agreement

The PC received a signed copy of the agreement from the owner of White Cottage. However, a number of alternations had been made to the wording. As the agreement is a legal document the PC is not in a position to accept any changes. Therefore, it will contact the owner again to inform her that a resolution will be considered at the next meeting to terminate the agreement.

Action: Include on the agenda for the next meeting.

10. HDC's Gifts & Hospitality Register

Cllr Grimwood is taking the lead on this item, in his absence this will be deferred until the next meeting. **Action:** Include on the agenda for the next meeting.

11. Planning Matters

11.1. To note any planning matters – new and unresolved applications**17/02152/OUT | Outline application for the erection of up to 8 dwellings, with associated infrastructure (access to be considered) | Land at Ashby Lane**

The PC received a consultation letter in relation to amended plans and amended design and access statement for the above planning application. It would like a hard copy of the amendments.

Action: The clerk to contact HDC.

The PC is concerned that there are no proposals in the application to reduce the speed limit on Ashby Lane from 40mph to 30mph. The Parish Council was informed in the past that the speed limit on Ashby Lane must remain at 40mph as there is only houses on one side of the road, but this will change if the planning application goes ahead.

Action: The clerk to contact HDC.

18/00496/FUL | existing highway access to be widened | Belshields, Lutterworth Road

Resolved: To make no comment on the application.

18/00402/TCA | Works to trees (fell) | The Old Bakery Manor Road Bitteswell

Resolved: To make no comment on the application.

18/00097/FUL | Erection of single storey extension, single storey underbuild, erection of detached single storey portal frame building | Nissan GB, Magna Park

Resolved: To make no comment on the application.

18/00472/TCA | Works to trees (fell) | Manor House Lutterworth Road Bitteswell

Resolved: To make no comment on the application.

18/00639/FUL | Installation of 1 substation and 3 evaporation units (retrospective) | Solar House Hunter Boulevard Magna Park

Resolved: To make no comment on the application.

11.2. Planning Applications to fell trees and Tree Preservation Orders (TPO)

The Parish Council (in conjunction with the Tree Wardens) agreed to identify trees suitable for a TPO and submit an application to register the trees.

Action: Cllr Faircliffe agreed to co-ordinate this and asked the PC to put forward suggestions of potential trees.

11.3. To note/discuss any Enforcement cases**Mere Lane/Mere Meadow, Ullesthorpe**

Enforcement Officers from HDC with police assistance completed their site visit.

Action: Cllr Faircliffe to ask Cllr Page for a report.

11.4. Other Planning Matters

The Parish Council was informed by HDC of additional information in respect of planning applications 18/00290/FUL and 17/021252/OUT. However, the PC has not been sent details of the information. As consultees it would reasonably expect this information to

be sent as it has done in the past.

Action: The clerk to write to Adrian Eastwood at HDC.

11.5. Neighbourhood Plan – Next Steps

The PC is holding a Neighbourhood Plan Open Event on Saturday 28.04.18 for anyone interested in finding out about more about Bitteswell's proposed Neighbourhood Plan. A representative from YourLocale will also be at the event.

Resolved: To produce an information leaflet to advertise the event and to cover the cost of production and distribution.

12. Any other business

MVAS – to include on the next agenda as the PC need to purchase additional fixing kits.

Speed/volume of traffic detector on Lutterworth Road

The PC would like to see a report from the speed and volume of traffic detector on the Lutterworth Road in Bitteswell.

Action: The clerk to make enquiries.

13. Due to the sensitive nature of the items to be discussed the PC resolved to exclude the public from this part of the meeting.

The following actions were raised:

- **Grass Cutting**

United Charities Bitteswell (UCB) has kindly offered to provide a contribution towards the grass cutting costs which the PC has not yet received. The PC resolved to formally request the grass cutting contribution from UCB.

The PC discussed whether the rates charged by Mark Osborne Gardening Services for the grass cutting service should be increased. It was agreed to consider this at the next meeting.

- **Clerk's Annual Leave**

It has come to light that the clerk's Annual Leave allowance has been calculated incorrectly. Annual Leave is a statutory requirement and if leave cannot be taken it should be paid. Therefore the PC will consider this at the next meeting.

To confirm the date of the next meeting

The date of the next meeting was confirmed as Thursday 17th May 2018 at 7.00pm. This will be the Annual Meeting of the Parish Council which will be followed by an Ordinary Meeting of the Parish Council.

The Chairman closed the meeting at 08.55pm.