

Minutes of the meeting of Bitteswell with Bittesby Parish Council Held on Thursday 15th December 2016 at 7pm in the Village Hall

Present: Cllr Chris Faircliffe (Chair), Cllr Reg Flint, Cllr Clive Grimwood, Cllr Margaret Foster
Cathy Walsh (Clerk), and one member of the public.

1. Apologies for Absence

None.

2. To receive Declarations Of Member's Interests

None.

3. To approve the minutes of the meeting held on 17.11.16

Resolved: After the insertion of a couple of omissions, the minutes of the meeting were approved as a true record of proceedings.

4. Matters Arising - To consider any matters arising from the Minutes of the Meeting held on 17.11.16

4.1. Community Safety Plan priorities for 2017/18 review

The Parish Council completed the review and listed their priorities as speeding and reducing/stopping burglaries, including distraction burglaries.

4.2. Trustee nomination for United Charities Bitteswell (UCB)

The United Charities advert has been published in the newsletter, noticeboard and website. The advert for the two vacancies on the Parish Council has been published on the noticeboard and website, but still needs to be advertised in the newsletter.

Action: The clerk.

5. To note any comments or matters raised by residents

Neighbourhood Watch – a resident had queried whether a Neighbourhood Watch Scheme exists in the village. The Parish Council believed that a scheme was not in existence. Further information will be sought.

Action: To include on the agenda for the next meeting.

Action: Cllr Faircliffe to find out further information from the District/County Councillor.

6. To note any matters raised by the District/County Councillor - None.

7. Financial Matters

7.1. Accounts for Payment

Payee	Description	Totals
E.On	Electricity Maintenance quarter ending 31.12.16	£174.84
Citizens Advice LeicesterShire	Donation towards supporting the service	£50.00
Ladywell Accountancy Services	PAYE/RTI for 2016/2017	£40.00
Cathy Walsh	Clerk's salary & Allowances - December	£446.09
Cathy Walsh	Clerk's expenses	£17.92
Viking	Toner, stamps & storage files	£119.65

Total £848.50

Approved & Signed:

Date: 19.01.17

7.2. Financial Statement – Bank Reconciliation to 09th December 2016

Opening Balance	1-Apr-16	£33,717.79
Receipts to	9-Dec-16	£14,512.08
Payments to	9-Dec-16	-£15,324.01
Closing Balance	9-Dec-16	£32,905.86

The balance carried forward is represented by these funds

	<u>£</u>
Current Account	£4,043.69
Business Reserve account	£29,710.67
Add income received but not yet cleared	£0.00
Less payments made but not yet presented	-£848.50
Bank Reconciliation to	<u><u>£32,905.86</u></u>

7.3. To set and approve the Budget for 2017-2018

Resolved: To approve the Budget and Precept for the Financial year 01st April 2017 to 31st March 2018. Attached as appendix A.

It was noted that Cllr Grimwood wished to abstain from voting, but had no counter proposal.

The Budget Requirement for 2017-2018 is £13,285.00.

The Precept requirement is **£12,185.00**. This is a 22.9% or £9.96 increase in Council Tax per Band D property.

The 2017/18 Tax Base figure is £228.10. (This is based on the number of Band D equivalent properties).

8. Deregister as Village Green of the Powell Row Land

The consultation period on the application runs until 06th January 2017.

9. To consider the damage to the streetlight on Lutterworth Road

A car crashing into the streetlight by the corner of The Nook on Lutterworth Road has caused significant damage.

Action: The clerk to contact the Parish Council's insurers to inform them of the damage and also to find out the cost of replacing the whole unit.

10. To receive an update of the following

10.1. Fixed speed camera – to receive clarification on the rules/guidelines/regulations

This is still ongoing.

Action: Cllr Faircliffe to chase this up with Rosita Page.

Action: The clerk to chase this up with PC Andrew Cooper.

10.2. Powell and Welch Almsbouse Charity's proposals for the Queen's Gateway

The Parish Council felt that the points they raised in their previous correspondence with the Charity had not been fully addressed and the clerk was asked to contact the Charity to make them aware of this

Action: The clerk.

10.3. White Cottage – agreement regarding the gardens and the Village Green

A copy of the agreement will be sent to the occupant for their records and for signing.

10.4. The condition of drainage in the village

Cllr Foster had spoken to the occupants of The Manor House who said that they had not received any requests from Severn Trent Water (STW) to access their land. However, they confirmed that they are happy to grant access permission to STW.

Action: The clerk to inform STW.

11. Planning Matters**11.1. To note any planning matters – new and unresolved applications****11.1.1. 16/01793/FUL | Erection of new dwelling house and garage with associated external works and landscaping | Land off Ashby Lane, Bitteswell**

Resolved: The Parish Council resolved to object to this application at their meeting on 17.11.16. A draft copy of their objection letter to be sent to the Case Officer at HDC was approved.

11.1.2. DB Symmetry – Judicial review

Developers DB Symmetry have submitted a judicial review to the Planning Court (a specialist court within the High Court) relating to IDI Gazeley's planning permission for a storage and distribution centre on land to the north west of Mere Lane, Bittesby.

11.1.3. Neighbourhood Plan

The application for designation of a Neighbourhood Area is at the consultation stage. Representations need to be submitted to HDC by 20.12.16.

11.2. To note/discuss any Enforcement cases

None.

12. Any other business**Handrail over the cobbles**

The Parish Council has been in contact with a contractor and a site meeting to discuss their requirements will be arranged by Cllr Faircliffe.

Liner for the litter bin

The clerk will order the new litter bin liner from Glasdon UK Ltd.

13. To confirm the date of the next meeting

The next meeting date was confirmed for 19th January 2017 at 7.00pm

The Chairman closed the meeting at 9.00pm.

Appendix A: Budget and Precept for the Financial year 01st April 2017 to 31st March 2018

Budget & Precept 2017-2018		2017-2018		
INCOME CATEGORIES	Agreed Budget	Agreed Precept	Notes	
Council Tax Support Grant				
Grants Received	-	-		
Bank Interest	75.00	-		
Other Income	-	-		
Urban Grass Cutting Contribution	747.74	-		
Return of VAT	2,139.37	-		
TOTAL	2,962.11	-		
EXPENSE CATEGORIES	Agreed Budget	Agreed Precept	Notes	
Clerk's Salary	6,120.00	6,120.00	Hours expected to increase from 8 to 10 per week. Includes potential extra hours due to the Neighbourhood Plan.	
Clerks Tax & Deductions				
Clerk's Allowances	400.00	400.00		
Travel Expenses	100.00	100.00		
Office expenses	350.00	350.00		
Training	100.00	-		
Publications	-	-		
Subscriptions	250.00	250.00	CPRE (Campaigning to Protect Rural England), LRALC & NALC, L&RFA, RCC (Rural Community Council), LCR (NALC publication).	
Hire of Hall for PC Meetings	150.00	150.00		
Parish Website	250.00	250.00	Website hosting, support & licence £250 per year. Domain name (bitteswell.org.uk) £25 for 2 years (paid up to 29.04.18).	
Accountancy Fees	40.00	40.00		
Street Lighting Consumption	1,500.00	1,500.00		
Street Lighting Maintenance	900.00	900.00		
Street Lighting New Equipment	-	-		
Green Maintenance	2,000.00	1,000.00	United Charities grass cutting contribution, last received £700 on 25.03.15. Urban Grass Cutting Contribution from LCC £747.74.	
Village Maintenance/Improvements	-	-		
Traffic Calming	-	-		
Insurance	620.00	620.00		
Audit Fees	160.00	160.00		
Election Expenses	-	-		
Grants/Donations	130.00	130.00		
British Legion Wreath	40.00	40.00		
Parish Strip	75.00	75.00		
Pinfold	-	-		
War Memorial	-	-		
Contingency- Other	100.00	100.00		
Local Planning Issues	-	-		
VAT Paid	-	-		
TOTAL	13,285.00	12,185.00		