

NEIGHBOURHOOD PLAN: BITTESWELL
ADVISORY COMMITTEE MEETING MINUTES
23RD MAY 2019 BITTESWELL VILLAGE HALL

Present

John Allsopp (Chair), Helen Denton-Stacey-Clerk, Julia Pearson, Margaret Foster (BPC), Phil Bowden, Maggie Osborne, Russell Grant

Apologies

Nigel Chapman, Ian Morris, Tony Kenton, Nigel Chapman, Julian Cowie, Peter Osborne

2019-24. Welcomes and apologies

Recorded.

2019-25. Declarations of Interest

No declarations to record

2019-26. Minutes of previous meeting

Minutes of previous meeting 10th April signed by Chair.

2019-27. Update on actions:

a. Vision Statement

Now adopted by vote of 8 members for. GK is to present a board at the Open Event which may amend it at a later date.

b. Logo

JA is to circulate to committee

c. Questionnaire

Questionnaire has been revised and is adopted with a vote of 8 members for. Clerk is to request quotations from Minuteman & Actifwear. GK to supply details of their printer to obtain a quotation. RG asked if Magna Park would be included in the questionnaire as a document received discussed mitigation measures and robust arguments. The group feel that Magna Park is not to be included as this does not fall within the Designated boundary for the Plan. GK felt the questionnaire focussed mainly on housing and not other potential developments. JA explained it is reflective of Bitteswell and the position they are with close proximity to Lutterworth's facilities. GK is happy that it identifies key issues.

2019-21 Project Timescale

To be updated by GK.

2019-22 Open Event

Preparations have been made for the event, JA has sent photos to GK for the board creation. MF would like the team to look at the photos taken and give feedback on those to be included, she feels the more up to date ones would be better suited to the Plan. GK has sent out draft wording for the presentation boards and advised they will set up the room 50 mins before the event starts. He has requested the maps from Matt Bills at HDC. MF & JP feel the event should be added to the newsletter, clerk is to add the addition, they also feel leaflets should be delivered around the village, explaining the event two days before the event.

The group agreed to share the delivery of the leaflets and the questionnaire.

2019-23 Project Budget

GK has submitted a bid to Locality , this comprises of £7,000 for the work completed to date and the follow up work after the event, with a further £2,000 for potential housing allocation sites.

2019-22. Any other business

JA asked if there was a definition of affordable housing. GK confirmed there will be a board explaining the different housing types.

Team is to allocate time to analyse the questionnaire Responses.

2019-23. Date of future meeting(s)

Wednesday 19th June @ 19:30pm

Meeting closed 20:43PM